

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 20th of March 2014 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm

ROLL CALL – Present: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter
Absent: None

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE

A moment of silence was observed for the passing of Heather Heffner.

PRESENTATIONS/RESOLUTIONS

- A. Spotlight on Fairfield Senior High School – Billy Smith and Lynn Fleming
Lynn Fleming shared that the Career Mentorship Class has a partnership with West Chester Hospital.
- B. Auditor of State Award – Gina Gentry-Fletcher
The Board thanked the Treasurer and her office staff for their hard work in receiving this award.
- C. Cinergistic Energy Pacesetter Award – Tom Weiser and Mike Bitar

Mr. Bitar stated that five years ago the partnership began with Fairfield City School District and the Energy Education Program. The program helps school districts and other entities reduce energy consumption.

There is no equipment sold for the implementation of the program; the focus is on behavioral changes.

Kyle Jones has been the energy activity specialist for the district and monitors usage in buildings.

The Fairfield City School District has done “phenomenally well” stated Mr. Bitar.

The projection was made for 20% in savings. The actual savings has been a 25% reduction in usage. This translates to \$2,052,000 in energy avoidance. This figure is representative of consumption through December 2013.

The Cinergistic Energy Pacesetter Award was presented by Mr. Bitar.

Mr. Kearns stated that it is an honor for the school district to receive the award and he thanked Kyle Jones as well as the staff for their energy conservation efforts.

Mr. Hare is grateful to see the monies saved from non-instructional sources plugged back into the classroom. He stated that he wonders what the savings would have been if we had had energy efficient buildings for the Freshman School as well as Central Elementary.

D. Safe and Secure Schools – David Foster

Mr. Foster did a slide presentation regarding Fairfield City School's Crisis Manual which is on file with the Attorney General's Office as well as the local police and fire departments.

The school district is required to produce the document by state law but the document is not available for public inspection as it is kept confidential. The local police departments, resource officers, community representatives and key members of the school district crisis team have provided input into the manual.

One of the new areas targeted by the Attorney General's Office is the focus on mental health and the need to assess a student as a possible threat. Fairfield City School District has implemented changes to incorporate that assessment and training for the nurses in the buildings as part of that plan.

Mr. Foster as well as key members of the Crisis Team attended training sessions that have been informative and incorporated in the design of the crisis plan. He would like to see the administrators receive additional training during the summer.

The administrators in each building have been discussing the family reunification plan outlined in the manual. The manual also deals with lock down procedures if the threat is outside of the building.

The district has received grant money to purchase MARC radios which will alert emergency personnel immediately. An additional grant has been awarded to enhance the security of each building.

Mr. Hare asked Mr. Foster if he is at liberty to share what communication goes to parents if there is an incident. Mr. Foster responded that if the lock down is due to a threat outside the building, rapid notification will be used to notify parents of the situation. If there is a school shooting, the Attorney General's Office has advised schools to be cautious so parents do not show up when the police and security team are dealing with the situation.

Mr. Hare commented that the media likes to get the information out when there is a school related crisis and he wanted to know if the district has planned for that. Mr. Foster stated that dealing with the media is part of the plan. Mr. Hare asked the questions about parents and media deliberately so that they could be aware of the responses.

Mr. Heisler stated that he is impressed with the crisis manual and that the school district should be proud of the crisis plan.

Mr. Otten commended Mr. Foster for his work on the crisis manual and stated that all year long he is working on updates to make sure Fairfield City School kids are safe.

Mr. Otten stated that our school district has the safety of our students as our number one priority.

He realizes that this is a hot button for our families and that our children are our most prized possession.

He thanked Mr. Foster for all of the work that he has put into the Fairfield City School District Crisis Manual.

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

14-25 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

A. Personnel -- Certificated

1. Resignations

- a. Larry Abbott, Freshman, English/Language Arts
(effective at the end of the day on May 31, 2014; for retirement purposes)
- b. Janet Acra, District, School Psychologist
(effective at the end of the day on May 31, 2014; for retirement purposes)
- c. Gregory Barrett, Intermediate, Art
(effective at the end of the day on March 27, 2014; for personal reasons)
- d. Leslie Brinker, South, 2nd grade
(effective at the end of the day on May 31, 2014; for retirement purposes)
- e. Deborah Grombka, Middle, 7th grade Science
(effective at the end of the day on May 31, 2014; for retirement purposes)
- f. Douglas Lopina, Senior High, Social Studies
(effective at the end of the day on May 31, 2014; for retirement purposes)
- g. Jean O'Connell, West, Art
(effective at the end of the day on August 31, 2014; for retirement purposes)
- h. Lindsey Perschke, Middle, Intervention Specialist
(effective at the end of the 2013-2014 school year; for personal reasons)

- i. Sonniya Phuong, Senior High, Math
(effective at the end of the 2013-2014 school year; for personal reasons)
 - j. Sandra Pizzano, Middle, 7th grade Language Arts
(effective June 1, 2014; for retirement purposes)
 - k. Gail Riehl, Senior High, Social Studies
(effective at the end of the day on July 31, 2014; for retirement purposes)
 - l. Patricia Webber, South, 2nd grade
(effective at the end of the day on May 31, 2014; for retirement purposes)
 - m. Greg Whited, Freshman, Physical Education
(effective at the end of the day on May 31, 2014; for retirement purposes)
2. Leave of Absence
- a. Tabitha Gruber, Central, 1st grade
(effective April 23, 2014 through May 19, 2014; for childrearing purposes)
 - b. Lauren Harmon, Senior High, Art
(effective April 21, 2014, through May 26, 2014; for childrearing purposes)
 - c. Juli Knott, Intermediate, Art
(effective February 25, 2014, through the end of the 2013-2014 school year; for childrearing purposes)
3. Employment
- a. Extracurricular 2013-14

Senior High
Corey Moorefield, Tennis Assistant, Boys

Freshman
Justin Rice, Baseball Assistant
Anthony Witt, Baseball, 60%

Middle
Jared Nissen, Track 7th/8th

Intermediate
Lisa Gundler, Intramural Volleyball 5th/6th (additional due to number of participants)

b. Substitute Teachers

Carolyn Carhartt
Kevin Flaig
Nancy Fries
Cheryl Hamilton
Margaret Kissel
Melissa Ponton
John Rand
Edward Wooten
Doris Wray

(All recommendations are for the 2013-14 school year at a rate of \$75 per day.)

c. Volunteer

Joseph Cundy, Senior High, Baseball

(The above-noted person is recommended for approval as volunteer coach for the 2013-14 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

14-26 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel – Classified – Mr. Weiser

1. Resignations

- a. Heather Heffner, West, Educational Assistant
(effective the end of the day March 16, 2014; for retirement purposes - deceased)
- b. David Henry, Transportation, Bus Driver
(effective the end of the day May 31, 2014; for retirement purposes)
- c. Ron Mathis, Transportation, Bus Driver
(effective the end of the day May 31, 2014; for retirement purposes)

2. Leaves of Absence
 - a. Teresa Damron, Freshman, Food Service Assistant
(effective March 1, 2014 through April 15, 2014; extension of unpaid personal medical)
 - b. Patricia Rose-Pinson, Transportation, Educational Assistant
(effective February 15, 2014 through March 31, 2014; extension of unpaid Workers Compensation)
 - c. Janet Watts, Transportation, Educational Assisant
(effective February 27, 2014 through March 23, 2014; unpaid personal)
 - d. Mona Wilder, Sr. High, Food Service Assistant
(effective February 21, 2014 through August 20, 2014; extension unpaid personal)
3. Employment - Correction
 - a. Sharlene Kollstedt, North, Clerk IV
(correct effective date from January 24, 2014 to February 24, 2014)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Heisler
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter
Nayes: None
Motion Carried: 5-0

C. Items for Board Discussion

1. Chiller replacement project at Fairfield Senior High School

Mr. Weiser has reviewed the HVAC system at the high school for the past year to determine what is needed to address the chiller.

Bob Haun from Trane and Tom Viox from Debra-Kuempel explained to the Board the justification for replacing the chiller at the high school and the need to move forward as quickly as possible to have the building ready for next school year.

Mr. Haun explained that Trane is the only state endorsed company for HVAC.
Mr. Hare asked what the meaning of a qualified contractor is.

Annual savings will be \$71,000.

The project management fee of \$5000 is included in the proposal.

Mr. Hare pointed out that the board was made aware of the chiller issue during a Work Session and that the board knew it was just a matter of time before the chiller needed to be addressed.

Mr. Otten stated that this issue will be brought before the board at the Special Meeting in order to have the cooling system in place before the start of the new school year.

14-27 APPROVAL OF LUNCH PRICE INCREASE FOR 2014-2015 SCHOOL YEAR/APPROVAL OF REVISION IN THE SCHEDULE OF BOARD OF EDUCATION MEETINGS

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action – Mr. Otten

1. Recommend approval of an increase in school lunch prices effective with the 2014 – 2015 school year as follows:

<u>Grades 7 – 12</u>	<u>Grades K – 6</u>	<u>Adult</u>
\$2.85 Lunch	\$2.75 Lunch	\$3.00 Lunch

2. Recommend approval of a revision in the schedule of Board of Education meetings as follows:

Special Board Meeting – Monday, March 24, 2014, 6:30 PM, FAB Conference Room A (addition)

May Work Session – Wednesday, April 30, 2014, 6:30 PM, FAB Conference Room A (replaces May 1, 2014)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

14-28 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR FEBRUARY 2014/APPROVAL OF THE 2013-2014 AMENDED APPROPRIATIONS RESOLUTION/ DISPOSALS/ DONATIONS

MOTION – Moved by Mrs. Shorter to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:

February 20, 2014 – Regular Meeting

- B. Recommend approval of the financial reports for the month of February 2014.
- C. Recommend approval of the 2013-2014 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
17862	Printer	East Elementary
22368	Cell Phone	East Elementary
22634	DVD Player	East Elementary
11760	Computer	Freshman School
14970	Laptop	Freshman School
15303	Computer	Freshman School
15377	Laptop	Freshman School
15856	Laptop	Freshman School
15858	Laptop	Freshman School
15869	Laptop	Freshman School
15873	Laptop	Freshman School
15879	Laptop	Freshman School
15880	Laptop	Freshman School
15882	Laptop	Freshman School
15887	Laptop	Freshman School
15901	Laptop	Freshman School
15957	Laptop	Freshman School
15961	Laptop	Freshman School
16241	Computer	Freshman School
16247	Computer	Freshman School
16250	Computer	Freshman School
16558	Computer	Freshman School
16574	Computer	Freshman School
17024	Computer	Freshman School
17203	Computer	Freshman School
17204	Computer	Freshman School
17205	Computer	Freshman School
17639	Computer	Freshman School
18084	Laptop	Freshman School
18087	Laptop	Freshman School
18277	Laptop	Freshman School
18279	Computer	Freshman School
18282	Computer	Freshman School
18284	Computer	Freshman School
18285	Computer	Freshman School
18287	Computer	Freshman School
18288	Computer	Freshman School
18296	Computer	Freshman School
18302	Computer	Freshman School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MARCH 20, 2014

18303	Computer	Freshman School
18304	Computer	Freshman School
18305	Computer	Freshman School
18306	Computer	Freshman School
18307	Computer	Freshman School
18308	Computer	Freshman School
18310	Computer	Freshman School
18311	Computer	Freshman School
18312	Computer	Freshman School
18313	Computer	Freshman School
20745	Projector	Freshman School
22007	Projector	Freshman School
24128	Computer	Freshman School
24129	Computer	Freshman School
24130	Computer	Freshman School
24131	Computer	Freshman School
24132	Computer	Freshman School
24133	Computer	Freshman School
24134	Computer	Freshman School
24135	Computer	Freshman School
24136	Computer	Freshman School
24137	Computer	Freshman School
24139	Computer	Freshman School
24140	Computer	Freshman School
24141	Computer	Freshman School
24142	Computer	Freshman School
24143	Computer	Freshman School
24144	Computer	Freshman School
24145	Computer	Freshman School
24146	Computer	Freshman School
24147	Computer	Freshman School
15916	Laptop	High School
18065	Laptop	High School
18180	Smartboard	High School
18245	Laptop	High School
18246	Laptop	High School
18247	Laptop	High School
18248	Laptop	High School
18249	Laptop	High School
18250	Laptop	High School
18251	Laptop	High School
18252	Laptop	High School
18253	Laptop	High School
18254	Laptop	High School
18255	Laptop	High School
18256	Laptop	High School
18257	Laptop	High School
18258	Laptop	High School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MARCH 20, 2014

18259	Laptop	High School
18261	Laptop	High School
18264	Laptop	High School
18265	Laptop	High School
18267	Laptop	High School
18268	Laptop	High School
18269	Laptop	High School
19006	Monitor/computer	High School
19011	Monitor/computer	High School
23197	Projector	High School
07790	VCR	Intermediate School
15290	Computer	Intermediate School
16259	Computer	Intermediate School
16260	Computer	Intermediate School
16262	Computer	Intermediate School
16264	Computer	Intermediate School
17598	Computer	Intermediate School
18064	Laptop	Intermediate School
18475	Laptop	Intermediate School
18477	Laptop	Intermediate School
20372	Projector	Intermediate School
09310	Printer	Middle School
15920	Laptop	Middle School
15924	Laptop	Middle School
15927	Laptop	Middle School
15928	Laptop	Middle School
15930	Laptop	Middle School
15931	Laptop	Middle School
15936	Laptop	Middle School
15942	Laptop	Middle School
15953	Laptop	Middle School
15967	Laptop	Middle School
15968	Laptop	Middle School
15986	Laptop	Middle School
15988	Laptop	Middle School
15992	Laptop	Middle School
15995	Laptop	Middle School
16104	Laptop	Middle School
16105	Laptop	Middle School
21830	Netbook	North Elementary
12014	Computer	South Elementary
12034	Computer	South Elementary
13072	Scanner	South Elementary
14900	Airport	South Elementary
15451	Computer	South Elementary
16564	Computer	South Elementary
16654	Emac	South Elementary
17935	Laptop	South Elementary

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MARCH 20, 2014

19502	Smartboard	South Elementary
19554	Projector	South Elementary
20327	Projector	South Elementary
21820	Laptop	Special Services
12070	Computer	Technology
17951	Laptop	Technology
08859	Printer	Treasurer's Office
09103	Printer	Treasurer's Office
11703	Fax Machine	Treasurer's Office
11560	iBook Laptop	West Elementary
11561	iBook Laptop	West Elementary
11572	iBook Laptop	West Elementary
11575	iBook Laptop	West Elementary
11662	Computer	West Elementary
11665	Computer	West Elementary
11752	Printer	West Elementary
14901	iBook Laptop	West Elementary
14902	iBook Laptop	West Elementary
14903	iBook Laptop	West Elementary
14904	iBook Laptop	West Elementary
14905	iBook Laptop	West Elementary
14906	iBook Laptop	West Elementary
14907	iBook Laptop	West Elementary
14908	iBook Laptop	West Elementary
14909	iBook Laptop	West Elementary
14910	iBook Laptop	West Elementary
14911	iBook Laptop	West Elementary
14913	iBook Laptop	West Elementary
14915	iBook Laptop	West Elementary
14919	iBook Laptop	West Elementary
14920	iBook Laptop	West Elementary
14921	iBook Laptop	West Elementary
14925	Airport	West Elementary
16150	iBook Laptop	West Elementary
16151	iBook Laptop	West Elementary
16391	iBook Laptop	West Elementary
16393	iBook Laptop	West Elementary
16394	iBook Laptop	West Elementary
16612	Emac	West Elementary
18537	Computer	West Elementary
21067	Printer	West Elementary
23120	Clearspot	West Elementary
23125	Clearspot	West Elementary
23126	Clearspot	West Elementary
01998	Dual cassette player	Maintenance Dept
12108	Cassette tape player	Maintenance Dept

E. Recommend approval of the following donations:

1. A donation of a DeWalt table saw valued at \$579 and three Ryobi drills (with protective eye goggles) valued at \$149 from the Fairfield Community Theatre Children's Group to Fairfield High School.
2. A donation of \$200 from David Bellos, Choice Funding, to be used for Fairfield South Elementary/Miami University Buddies Program.
3. A donation of \$50 from Fairfield Hardware to Fairfield South Elementary to be used for supplies.
4. A donation of \$250 from Jostens, Inc. to Fairfield High School to be used for Ohio Graduation Test incentives.

Total donations for 2014: \$6,047.00

F. Recommend approval of the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor.

County Auditor's Estimate of Tax Rate To Be Levied:	
Bond Retirement Fund	2.50 mills
General Fund	<u>53.51 mills</u>
Total	56.01 mills

SECOND – Seconded by Mr. Hare

Public comments: None

Board comments: Mr. Heisler thanked Mrs. Lane for expanding the minutes to include discussion.

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

ANNOUNCEMENTS

March 24, 2014 – Special Board Meeting, 6:30 PM, FAB Conference Room A (if approved)

March 31-April 4, 2014 – Spring Break (No School)

April 17, 2014 – Board Meeting, 6:30 PM, FHS, Catherine D. Milligan Community Room

Mr. Kearns acknowledged the passing of Pat Spears, a former staff member of Fairfield City Schools.

BOARD MEMBER COMMENTS

Mr. Berding

He expressed his condolences to the Heffner family.

He asked that everyone keep Kyle Smith in their prayers.

Mr. Berding's Comments (continued)

He congratulated Mrs. Lane and her staff for the auditor award.

He reminded everyone of the Maxwell King tournament on Sunday. All of the money will be donated to the memorial fund.

He researched the cost for annual youth sports fees on the internet. Costs vary from \$95 per year for youth baseball to \$285 for lacrosse. He used the example to illustrate that it will cost a family \$91 per year to build 3 new buildings, less that it takes to pay for one student to play sports for a year.

He described how easy it is to request an absentee ballot by printing the form from the Board of Elections website. He plans to vote from home and will not have to worry about getting to the polls.

Mrs. Shorter

She expressed her condolences to the Heffner family.

She thanked Mrs. Lane for the great job that she does.

She thanked Mr. Weiser & Mr. Foster for their presentations.

Mr. Heisler

He expressed his condolences to the Spears family and the Heffner family.

Mr. Hare

He thanked Ms. Fields' first grade class at Central for the thank you notes they sent him for reading to their class during Right to Read Week.

He expressed kudos to Mrs. Lane for her recognition by the State Auditor.

He wants to encourage seniors to check out the many scholarships that are available, especially those from the Fairfield Community Foundation.

He reminded the seniors to register to vote and exercise their right. He reminded them that every vote counts in this country, which cannot be said worldwide.

He stated that as he thinks about the Freshman building and Central Elementary, he is reminded of a Yale Study that is quoted on our website:

“When asked to identify building features that were important to student success, principals pointed to library improvements and heating, air conditioning and ventilation. Ref: page 35.

He asks why we would turn away \$19 million dollars to provide our students state of the art facilities. A year from now our state taxes will be subsidizing someone else.

Mr. Kearns

He congratulated Mrs. Lane and her staff for the award.

He reminded everyone of early voting and absentee voting options available to them.

14-29 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 8:14 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Heisler

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:28 pm.

14-30 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:30 pm by the President, Mr. Kearns.

President

Attest: _____

Treasurer